

APPROVED



# Boston Renaissance Charter Public School

## Minutes

### Facility Sub Committee Meeting

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#### Date and Time

Thursday September 3, 2020 at 9:00 AM

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/87500748669?pwd=cTBkZ1UvZXROa1pBalpEZkZDaHBqUT09>

Meeting ID: 875 0074 8669

Passcode: 744490

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#### MISSION

The mission of the Boston Renaissance Charter Public School is to nurture and develop academic, social and emotional competence while building confidence, character and citizenship among its students.

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#### Committee Members Present

B. Keith, C. Engerman, D. Veale, P. Littlehale

#### Committee Members Absent

*None*

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

C. Engerman called a meeting of the Facility Committee of Boston Renaissance Charter Public School to order on Thursday Sep 3, 2020 @ 9:06 AM.

#### II. Welcome and Committee Goals

##### A. Welcome & Committee Goals

Goals moving forward is to ensure we meet once a month prior to board meetings and provide any updates.

Chair is satisfied with current membership, and has asked advice for any additional members. Edwine recommended someone with an architect background but they couldn't commit.

We need to make sure we are supporting the school through any new projects and any issues.

### **III. Facility Update**

#### **A. Current facility update (1415 Hyde Park Ave)**

Update from Mr. Veale:

Crash Bar: Work complete

Server Room: Complete and updated, holding temperature

Draft in Classroom: taken care of in the winter

Building has been deep cleaned 6x since school vacated, most recently last week.

HVAC System: Running a flush for the past 2 weeks. Updated HVAC filters

Plumbing: Running fresh water through to ensure no stale water due to lack of use

Hand dryers and water bubblers disconnected (COVID protocol)

#### **B. New Facility update**

Update from Phil:

Permitting: proposed parking layout sent to city by attorney, still in progress, no rush as staff and parents are currently not at school

Mr. Veale:

Finance Office, tech, daycare and payroll moved across the street. Resusing trailers to spread out faculty

Working to bring items housed in a storage facility down the street on site for a savings

Schedule a Walkthrough: Friday, September 11th, 1000AM. 8 B Street, Hyde Park, MA

### **IV. Next Steps**

#### **A. Next Steps**

Once a month, 2nd Tuesday, set meeting schedule. Next meeting October 13th, 2020, 9AM

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:31 AM.

Respectfully Submitted,  
C. Engerman