

APPROVED



# Boston Renaissance Charter Public School

## Minutes

### Board of Trustees Meeting

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#### Date and Time

Wednesday November 20, 2019 at 8:00 AM

#### Location

1415 Hyde Park Ave, Hyde Park Ma

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#### MISSION

The mission of the Boston Renaissance Charter Public School is to nurture and develop academic, social and emotional competence while building confidence, character and citizenship among its students.

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#### Trustees Present

A. Buckmire, B. Keith, C. Engerman, E. Alphonse, L. Colon, M. Gardner, R. Clarke Jr.

#### Trustees Absent

F. Lowery, S. Dibinga

#### Guests Present

D. Warwick

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

L. Colon called a meeting of the board of trustees of Boston Renaissance Charter Public School to order on Wednesday Nov 20, 2019 @ 8:07 AM at 1415 Hyde Park Ave, Hyde Park Ma.

### II. Approve Minutes

**A. Approve minutes for Board of Trustees September 18, 2019 meeting**

L. Colon made a motion to The board VOTED unanimously to approve the motion. Board of Trustees Meeting on 09-18-19

E. Alphonse seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Approve minutes for Board of Trustees Retreat October 26, 2019**

L. Colon made a motion to The board VOTED unanimously to approve the motion. Board Retreat on 10-26-19

E. Alphonse seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Vote on temporary clerk officer position on the Board**

**A. Vote on temporary clerk officer position**

L. Colon made a motion to Appoint Brian Keith as Temporary Clerk while Kelly W is on Maternity leave.

E. Alphonse seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Alphonse Aye

S. Dibinga Absent

L. Colon Aye

B. Keith Abstain

M. Gardner Aye

R. Clarke Jr. Aye

A. Buckmire Aye

F. Lowery Absent

C. Engerman Aye

Kelly Williamson: Will not be able to attend meetings due to maternity leave

**IV. Bylaw Final Amendment**

**A. Vote on Final amendments to our bylaws**

Board initially voted in but DESE's process is different. Submission was approved by DESE. Formal Review of By-Law amendments, amendments highlighted by Lupita

**V. Head of School Update**

**A. Head of School Update**

General Update, Packet included

Brian made a request to have upper and lower school director attend a future board meeting, Alexandra and board agreed this was a good idea

**VI. Finance Update**

**A. Review of Q1 Financials**

Edwine discuss Charter school financial summary, packet included

Discussion on Statement of net position

Discussion on BPS request for payment on students

**B. HVAC Proposal**

Review of proposal to update HVAC system, proposal included

Reviewing a new vendor as system has not worked well in many years

General Air is proposing to fix the current system, they are currently in place as the vendor to maintain the current system

Previous Vendor quoted \$50k for same work, General Air & Heating is proposing ~\$37k

Does not need to go out to bid as this is considered "service" versus new equipment

Board is approving, Alexandra will sign proposal

Craig asks Phil to join Facilities Sub-Committee

**VII. Board Participation at other Charter Schools**

**A. Board Participation and feedback from other Charter Schools**

Involvement Differs by Board Member

Discussions with: Codman Academy, City on a Hill

Findings/Feedback from conversations with other directors charter school leaders:  
Board members shouldn't be in classes without ample notice, and shouldn't be giving feedback during class

Board needs to understand they only manage one employee, school leader

Focus should be on Higher Level, not low level specifics

We can support the school by going to events

Best Practices: Getting subcommittees up and running

**VIII. Committee Updates/ Review**

**A. Parents of Renaissance Update**

POR undergoing structural changes

Chair stepped down

Proposal to do away with by-laws and focusing on vision of the school, by-laws are 10 years old

Primary focus of getting holiday party ready for December 13th, Tentatively 6PM, potentially a \$10 charge

**B. Academic Excellence**

Illuminate returning this week for training

MCAS Question: do we discuss reports/results with parents?

If they request it, yes, but the results are easy to understand

### C. Governance

Meeting Times: We want to meet every month, 3rd Wednesday at 8AM through June

December 18th (committee meetings)

January 15th (BOT meeting)

February 26th (Need to be done by 10AM) (committee meetings)

March 18th (BOT meeting)

April 15th (committee meetings)

May 20th (BOT meeting)

Rocklyn asked to join academic committee

Owning events:

Family Dinner/Holiday Party, December 13th 6PM: Brian, Rocklyn, Edwine

Student Led Conference Night December 5th 4:30p to 6:30p: Lupita

Winter Lunch for Staff December 6th, 12PM - 1PM: Lupita, Brian, Rocklyn

Oratorical Society, December 19th, 1PM - 2:30P: Lupita and Craig (Maybe)

### D. Facility

Walk through with Phil, Brian, Dwayne and Craig

## IX. Closing Items

### A. Adjourn Meeting

L. Colon made a motion to adjourn the meeting.

E. Alphonse seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 AM.

Respectfully Submitted,

L. Colon

### B. Executive Session

L. Colon made a motion to enter into executive session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body;.

E. Alphonse seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

L. Colon Aye

A. Buckmire Aye

E. Alphonse Aye

R. Clarke Jr. Aye

B. Keith Aye

M. Gardner Aye

S. Dibinga Absent

C. Engerman Aye  
F. Lowery Absent