

APPROVED



# Boston Renaissance Charter Public School

## Minutes

### Board of Trustees

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#### **Date and Time**

Wednesday January 16, 2019 at 8:00 AM

#### **Location**

Boston Renaissance Charter Public School, Main Office Conference Room, 1st Floor, 1415 Hyde Park Ave., Hyde Park, MA

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#### **MISSION**

The mission of the Boston Renaissance Charter Public School is to nurture and develop academic, social and emotional competence while building confidence, character and citizenship among its students.

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#### **Trustees Present**

A. Buckmire, A. Kesler, B. Keith, E. Alphonse, F. Lowery, K. Williamson, L. Bispham, S. Dibinga

#### **Trustees Absent**

*None*

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

L. Bispham called a meeting of the board of trustees of Boston Renaissance Charter Public School to order on Wednesday Jan 16, 2019 @ 8:00 AM at Boston Renaissance Charter Public School, Main Office Conference Room, 1st Floor, 1415 Hyde Park Ave., Hyde Park, MA.

### **II. Approve Minutes**

**A. Approve Minutes**

L. Bispham made a motion to approve minutes from the Board of Trustees on 11-14-18.

K. Williamson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Welcome and Public Comment**

**A. Welcome and Public Comment**

Welcome two newest board members, who are pending DESE formal approval

**IV. Head of School Update**

**A. Head of School Update**

Choir sang for swearing in of Ayana Presley

Choir invited to sing at Boston Children's for MLK day celebration

Celebrity series of Boston – composer and 3 dancers working with 5th grade class

Academic performance – 12 week series for ELA and math for students identified as requiring additional attention

Professional development day for teacher training on engagement with parents

DESE site visit for special education, civil rights, and English language education.

4 findings, none of which are major.

Upcoming events listed in the head of school update. Next event is January 31

Debate and Discourse

**V. Finance Update**

**A. Proposed Fiscal Policy & Procedures**

Proposed fiscal policies and procedures developed by Central Source

Edwine A. raised the following questions:

-record retention doesn't have required timeframe, because its tied to law, which can change periodically

-trustees review original documentation, insurance and bonding contracts, quarterly review of P&L bank accounts

L. Bispham made a motion to adopt the proposed fiscal policies and procedures.

E. Alphonse seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Williamson Aye

F. Lowery Aye

A. Kesler Abstain

L. Bispham Aye

B. Keith Aye

S. Dibinga Aye

A. Buckmire Abstain

E. Alphonse Aye

**B. FY19 Q2 December Financial Statements**

December financial statements presented

**VI. Governance**

**A. Amendments to By-Laws**

Lupita B. presented chart demonstrating proposed changes to outdated provisions, term and election provisions, parent advisory board provisions, and committee provisions

L. Bispham made a motion to vote to amend bylaws as proposed by Governance Sub-committee.

A. Kesler seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Williamson Aye

L. Bispham Aye

F. Lowery Aye

A. Kesler Aye

B. Keith Aye

E. Alphonse Aye

S. Dibinga Aye

A. Buckmire Aye

## **VII. Committee Updates/Review**

### **A. Governance and Nomination -Brian Keith**

-Brian, Keith, and Rosa have met a couple of times to strategize board recruiting efforts

### **B. Parents of Renaissance update**

-developing a 6th grade transition team

-school supply organization

-V-day chocolate fundraiser

-parent communication committee being formed

Asked for feedback on parent day, parent portal

### **C. Academic Excellence**

Very focused on charter renewal and academic improvement. All hands on deck  
Academic leadership team analyzing instructional programming on a large scale

### **D. Committees Webinar on Board on Track**

-webinar exists for board committees. Lupita B. tasked each board member to watch the committees webinar

-when sub-committees meet they need to post meeting time, location, and agenda 48 hours in advance of the meeting

## **VIII. Executive Session**

### **A. Executive Session**

Lupita B. proposed entering into executive session to discuss the purchase, exchange, lease, or value of real property

Edwine A. seconded

Board unanimously voted to enter into executive session

## **IX. Closing Items**

### **A. Adjourn Meeting**

L. Bispham made a motion to adjourn the meeting.

K. Williamson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,  
K. Williamson