



Board of Trustees Meeting
June 21, 2018, 8:00-10:00am
1415 Hyde Park Avenue, Boston, MA

Attendees:

Trustees: Lupita Bispham, Aaron Kesler, Stacia Copeland, Brian Keith, Fred Lowery, Edwine Alphonse, Shaumba-Yandje Dibinga (phone)

Staff: Alexandra Buckmire, Phil Littlehale, Franklin Shearer

Guests: Jackie Jenkins-Scott

Meeting Called to order at 8:08

I. Review and Approval of Meeting Minutes from May 16, 2018

Motion to accept minutes as presented by Lupita Bispham; Second by A. Kesler.

May meeting minutes accepted as presented by unanimous vote.

II. Head of School Report, *Alexandra Buckmire*

We had a very positive school year, made some improvements to instructional practices and administrative supports. We were able to fill the Upper School Director position with a former BRCPS teacher and parent, Farrah Assiraj. She left the school several years ago and is excited to rejoin as Upper School Director. She starts on July 1.

We made an internal hire for Asst. Director of United Student Services, someone we are very confident in and feel will be a great match for this role overseeing a good portion of our special education teachers.

We have had very few resignations. Unfortunately, some teachers have not met state licensing requirements and will be moving on. We have had some internal shifts, with people moving into new positions, some taking on all new roles, some moving more into leadership positions, so that is exciting for the staff.

We have started planning Professional Development for new teachers arriving in August, and begun thinking about plans for our overall teacher PD that takes place every August.

The 6th grade Graduation ceremony on June 8th went great. Families and students enjoyed the experience and the 6th graders have continued to attend school for the final two weeks.

We started working on filling out the strategic plan action steps, working with longtime BRCPS consultant Lori Likis. We met last week and have meetings scheduled in August for strategic plan priorities # 1 and #4. We are also working with Lori on some academic improvement planning.

Family Day is August 30th. This would be a great opportunity for Trustees to meet families, if you can make it. The event takes place throughout the day, 8:00-3:00.

III. Board Development Project – Research Report & Presentation of Findings, *Jackie Jenkins-Scott*

Powerpoint Presentation provided by consultant, Jackie Jenkins-Scott, summarizing recent interviews conducted with Board members in recent weeks.

IV. Board Updates

Senam K. has resigned as chair. A new chair must be elected. A meeting will be scheduled for some time in July to elect a new chair, and vice chair if necessary.

The bylaws also state that the school leader shall be a member of the Board. So, Alexandra Buckmire will be nominated/appointed to the board when that meeting is held.

Kelly Williamson (Board Clerk) will be tasked with looking at the bylaws this summer; they were last reviewed and updated in 2012. Lupita will help with the bylaws review.

V. Strategic Plan – Action Planning

Specific details need to be figured out for the action planning, but that will have to be done in a future meeting due to time constraints this morning.

It may make sense for members of the Board of Trustees to talk to the Boston Renaissance Foundation Board of Directors, as their two strategic priorities are overlapping. We will need a facilitator for this discussion, and Jackie Jenkins Scott may be a candidate to do this. The Board will look at her contract again to determine whether this will be included within the scope of work outlined in her current contract.

Franklin S. will send the JJS Consulting contract and Board bylaws out to the full board following this meeting.

Meeting adjourned by Lupita Bispham at 9:45a.m.